

Annual Self-Assessment for the performance Based Appraisal System (PBAS)

Session/ Year 2017-18

(To be completed and submitted at the end of each academic year)

PART A: GENERAL INFORMATION

- 1.Name (Block letters) : SAIBAL ROY
- 2.Father's /Mother's name/Husband's name : LATE SHYAMAL KUMAR ROY
- 3.Department : BENGALI
- 4.Current Designation & Grade Pay : part time
- 5.Grade Pay :
- 6.Date of last Promotion :
7. Address for correspondence (with pin code) : PANCHTHUPI HARIPADA GOURIBALA COLLEGE,

PO. PANCHTHUPI, PS. BURWAN, DIST.MURSHIDABAD. W.B. PIN- 742161.

8.Permanent Address (With Pin Code): 114, H.C. ROAD (NORTH), P.O.-KHAGRA, P.S.-BAHARAMPUR, PIN-742103

E-mail : goldspotevent@gmail.com

| Name of the Course/Summer School/Short Term Course | Place | Duration | Sponsoring Agency | |
|---|--------------|-----------------|--------------------------|--|
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9.Academic Staff College Orientation/ Refresher Course attended during the year:

10.Date of Appointment 02/09/2005(See Page)

Part B: Academic Performance Indicators (API)

(Please see detailed instruction of the **PBAS•I** Proforma before filling out this section)

CATEGORY 1: TEACHING, LEARNING AND EVALUATION RELATED

ACTIVITIES

(a) Direct teaching (16/14) hours per week as applicable) including Lectures, Tutorials, Practical, Project Supervision and Field work

| Sl. No. | Course/Paper | Level | Mode of Teaching* | Actual hours spent per Academic Year | Actual Score (Actual hours spent per Academic Year ÷ 7.5 for Assistant Prof. & ÷ 7.75 for Associate Prof.) |
|---------|---------------------------|-------|-------------------|--------------------------------------|---|
| 1. | B.A 1 st Year | Gen. | L /P.S | 30hours | 26 hours |
| 2. | B.A.2 nd year | Gen | L /P.S | 60hours | 55 hours |
| 3. | B.A. 3 rd year | Gen. | L /P.S | 30 hours | 25 hours |
| 4. | B.A.1 st year | Hons | L /P.S | 60 hours | 56hours |
| 5. | B.A.2 nd year | Hons | L /P.S | 60hours | 55 hours |
| 6. | B.A 3 rd year | Hons | L /P.S | 120 hours | 110 hours |

| Sl. No. | Type of Examination Duties | Actual hours spent per Academic Year |
|---------|------------------------------|--------------------------------------|
| 1. | Invigilation | 50 |
| 2. | Question Paper Setting | 20 |
| 3. | Evaluation of Answer Scripts | 150 |

b) Examination duties (question paper setting, evaluation of answer scripts) as per allotment

(c) Innovative teaching• learning methodologies; updating of subject content/ course, mentoring etc.

- (a) Updating of Courses/Curriculum Design:
- (b) Participation/Innovative – Interactive courses:
- (c) Participation./Innovative – Learning Modules
- (d) Participation. /Innovative – Case Studies prepared:
- (e) Use of ICT or Computer-aided methods – ppt:
- (f) Use of ICT – Multi-media/Simulation etc:
- (g) Dev/Teaching Remedial/Bridge Courses:
- (h) Dev/Teaching Soft skill/Communication/Personality Dev:
- (i) Special Programs in Phys. Edn./Library:
- (j) Innovative Composition/Creation in Music, Fine Arts, Performing Arts:
- (k) Organizing & cond. of popular Programme/Teaching Web-based/E-Library/IT-asst teachin

| Sl. No. | Short Description (in terms of items)as listed above | Actual hours spent per Academic Year | |
|----------------|---|---|--|
| | 1. Curriculum Design | | |
| | 2. Use of ICT or Computer-aided methods | | |
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CATEGORY•III: RESEARCH AND ACADEMIC CONTRIBUTION

| Sl. No. | Title with page no. | Journal | ISSN/I SBN No. | Whether peer Reviewed. Impact factor, if any | No. of Co-author | Whether you are the main author |
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III (A) Research Papers Published in

- Refereed Journals as notified by UGC in ‘List of Journals’ – 25/publication

-Other Reputed Journals as notified by UGC in ‘List of Journals’ -10 per publication

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points

and the remaining 30% would be shared equally by all other authors.

III (B) Publications other than journal articles (books, chapters in books) as prescribed in UGC Regulation 2016.

- Text /Reference Books published by International Publisher with ISBN/ISSN number as approved by University : 30 per book for single author
- Subject Books published by National level Publisher with ISBN/ISSN number or State /Central Govt. Publications as approved by University :20 per book for single author
- Subject Books published by other local Publisher with ISBN/ISSN number as approved by University :15 per book for single author
- Chapter in Books published by National /International level Publisher with ISBN/ISSN number as approved by University :
 - International -10 per chapter
 - National – 05 per chapter

| Sl. No. | Title of the publication with page no. and year of publication | Name of the of publisher | ISSN/ ISBN No. | No. of Co-author | Whether you are the main author | API score |
|---------|--|--------------------------|----------------|------------------|---------------------------------|-----------|
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III (C) RESEARCH PROJECTS

III (C) (i) Sponsored Projects:

- (a) Major Project with grants above Rs.30 lakhs (science)/above Rs.5 lakhs (Arts) - 20 per project
- (b) Major Project with grants Rs.05 lakhs up to Rs.30 lakhs (science)/Rs.03 lakhs up to Rs.05 lakhs (Arts) - 15 per project
- (c) Minor Project with grants above Rs. 01 lakh up to Rs.05 lakhs (science)/Rs.01 lakh up to Rs.03 lakhs (Arts) -10 per project

| Sl. No. | Title of the Major /Minor Project | Sponsoring Agency | Period | Grant/ Amount | API score |
|---------|-----------------------------------|-------------------|--------|---------------|-----------|
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III (C) (ii) Consultancy Projects:

Amount Mobilized with a minimum of Rs.10 lakhs(Science)/Rs. 02 lakhs (Arts)- 10 for every Rs.10 lakhs and Rs.02 lakhs

| Sl. No. | Title of the Consultancy Project | Agency | Period | Grant/ Amount mobilized | API score |
|---------|----------------------------------|--------|--------|-------------------------|-----------|
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III (C) (iii) Projects outcome/outputs**For Science: Patent / Technology transfer / Product/Process:**

| Sl. No. | Details of the Patent / Technology transfer / Product/Process | Date and year of acceptance of the patent/Technolo | National /International | |
|----------------|--|---|--------------------------------|--|
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(a) For Arts: Major Policy document prepared for International bodies**WHO/UNO/UNESCO/UNICEF ETC.) / Central/State Government /local Bodies**

- Major Policy document prepared for International bodies like WHO/UNO/UNESCO/UNICEF etc. Central/State Government /local Bodies

| Sl. No. | Title of Major Policy document prepared | Date and year of acceptance of the Major Policy documents | Name of the body for which the policy was prepared | International/ National/Cent ral Govt./State Govt./Local Bodies. | |
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III(d) Fellowships, Awards and Invited lectures delivered in conferences/seminar**E.(i) Fellowship /Award :**

| Sl. No. | Title of the Award /Fellowship | International /National/ State /University level | Name of the ward or Fellowship awarding Academic Body | Date &Year of achievement of Award/Fellowship | |
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III) E.(ii) Invited Lectures/paper

| Sl. No. | Title of the invited lecture /paper presented | Title of Conference/ Seminar with date | Organized by | Whether International/ National/State or University |
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| III(F) Development of e-learning delivery process /material | | | | |
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| Sl. No. | Title of the Module | Course/Paper for which the module was prepared | Year and Date of presentation | |
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